



# Optimized for Higher Education

## University of Maryland: Streamlining Accounts Payable Across Multiple Locations



Optix has offered UMD's AP department numerous benefits including increased efficiency, improved customer service, and cost savings. AP staff can now access documents from their desks without the need to search through files or stacks of paper.

The University of Maryland is one of the nation's preeminent public institutions. Their emphasis on supporting pioneering research, creating an innovative learning environment and attracting top-quality faculty has driven dramatic growth and increasingly complex operational processes. UMD's Accounts Payable (AP) department strove to stay ahead of this growth curve by implementing Optix to manage their burgeoning volume of documents.

### Optix: Opportunity

UMD's AP department looked to Optix to address the following key issues:

- AP staff found indexing and retrieving documents via a paper-based system "limited, time consuming, and awkward"
- Need to meet five-year document retention parameters
- Complex copying, filing and routing requirements, involving AP office, multiple UMD campuses, originating department, and State officials, who handle payment processing
- Integration with existing, Web-based accounting system imperative

### Optix: Options

UMD's AP department's Optix implementation included:

- Optix Imaging and Optix Web running on a Sun/Oracle server
- Optix API
- Optix client and scan software for Fujitsu scanner

### Optix: Optimized

Business benefits attained include:

- Direct access to all scanned invoices via Web browser from authorized users' desktops
- Elimination of all manual copying, filing, and mailing of documents – driving significant time and cost savings
- Tight integration with Web-based accounting system – resulting in one-click document access
- Efficient distribution and retrieval of documents across four disparate campus locations
- Improved customer service and decreased research time required for issue resolution